UNIVERSITY of BRADFORD

Module Descriptor

Introduction to Accounting and Finance (in-company)

Module Code:	AFE4002-B
Academic Year:	2018-19
Credit Rating:	20
School:	School of Management
Subject Area:	Accounting, Finance and Economics
FHEQ Level:	FHEQ Level 4

Pre-requisites:

Co-requisites:

Contact Hours

Type	Hours
Lectures	25
Tutorials	25
Directed Study	150

Availability Periods

Occurrence	Location/Period
BDA	University of Bradford / Semester 2 (Feb - May)

Module Aims

To provide a broad understanding of financial accounting and management accounting concepts and techniques that are relevant in today's business environment.
To promote the awareness of issues relating to sustainable and responsible reporting and financing.

Outline Syllabus

The role of accounting and its development.
The nature and significance of accounting information.
Record keeping and data processing.
Financial statements, performance and asset measurement.
Accounting concepts and conventions, accounts of limited companies.

Basic interpretation of accounts.
Relevant costs, cost behaviour, break-even analysis, cost-profit-volume analysis, marginal costing.
Full costing-overhead absorption and job costing.
Introduction to budgeting and variance analysis.
Financial corporate objectives, financial arithmetic.
Sources of finance, functioning of stock markets.
Investment appraisal.
Promote awareness of issues related to sustainable and responsible reporting and financing.

Module Learning Outcomes

On successful completion of this module, students will be able to...

1. 1.1 understand the role of financial reporting and management accounting in organisations;
   1.2 understand the key concepts and techniques used in accounting and finance.

2. 2.1 prepare and interpret financial statements, including understanding their limitations;
   2.2 understand the application of management accounting information in organisational decision-making processes;
   2.3 appreciate in broad terms the financial corporate objectives of the organisation;
   2.4 identify and understand the differences between the main sources of finance.

3. 3.1 demonstrate numerical skills;
   3.2 demonstrate writing skills;
   3.3 demonstrate the ability to use computer packages;
   3.4 demonstrate time management skills.

Learning, Teaching and Assessment Strategy

Concepts explored in lectures with linked demonstration/tutorials and practised by use of computer tutorial packages and regular quizzes. Practical skills developed by completion of tutorial assignments. Cognitive and personal skills developed by completion of computer package, lessons and tests which assess the application of practical skills. Oral feedback and assistance given in plenary sessions and at optional drop-in clinics. Feedback given on computer package and VLE quizzes.

Mode of Assessment

Type	Method	Description	Length	Weighting	Final Assess'
Summative	Examination - closed book	Examination - closed book (block 1)	2 hours	70%	Yes
Referral	Coursework	Supplementary assignment	-1500 words	30%	Yes

Summative	Coursework	Group Assignment; SUPPLEMENTARY Individual assignment of up to 2000 words.	-2000 words	30%	Yes

Legacy Code (if applicable)

MAN1066D

Reading List

To view Reading List, please go to **rebus:list**.