

Principles of Management

Module Code:	OIM4006-B
Academic Year:	2018-19
Credit Rating:	20
School:	School of Management
Subject Area:	Operations and Information Management
FHEQ Level:	FHEQ Level 4

Pre-requisites:

Co-requisites:

Contact Hours

Type	Hours
Lectures	24
Tutorials	24
Directed Study	152

Availability Periods

Occurrence	Location/Period
ONA	College of Banking and Financial Studies, Oman / Academic Year (Sept -
BDA	University of Bradford / Academic Year (Sept - May)

Module Aims

1. To develop understanding of management and its role in organisations.
2. To develop awareness of a range of key factors that impact upon and influence an organisation's performance.
3. To develop awareness of the assumptions and approaches which underpin different theoretical perspectives for studying management and organisations.
4. To understand what is required to contribute ethically and sustainably through positive engagement in organisations.

5. To develop and apply skills for academic purposes and to prepare you for your future career

Outline Syllabus

The fundamentals of Management and Managers.

Accessing electronic resources in Business and Management

Principles of reasonable, ethical and sustainable organisations and their management and organisations.

The levers of management:: people, systems and processes and how these can influence individual and organisational performance including groups and managing teams

Handling, analysing and interpreting management information.

Factors influencing management and organisational effectiveness.

Tools and techniques used by managers in practice.

Business Visit

Developing academic writing skills

Module Learning Outcomes

On successful completion of this module, students will be able to...

- 1
 - 1.1 Demonstrate an understanding of key management concepts and theories.
 - 1.2 Explain the roles of individuals in organisations and their potential impact on organisational success.
 - 1.3 Understand and apply the skills required for successful study in Higher Education in your future career
- 2
 - 2.1 Apply evidence based arguments to management problems.
 - 2.2 Address ethical and sustainability concerns with respect to management practice.
 - 2.3 Use data to evaluate performance in organisations.
- 3
 - 3.1 Evaluate your own and others roles in organisations.
 - 3.2 Understand and apply a range of principles of effective team working
 - 3.3 Apply employability related psychometric tests and prepare a personal CV and action plan that effectively supports a relevant job application.

Learning, Teaching and Assessment Strategy

Formal taught sessions will be supported by online resources and specific support from the sponsoring organisation as appropriate. A series of seminar workshops will develop and test understanding of management & organisations. These require advance preparation and include videos, case studies, short lectures, and exercises that will provide opportunities to develop skills of analysis and debate. LO 1.1, 1.2, 2.1, 2.2, 2.3. Directed study and work based tasks will build on these workshops to encourage you to extend your knowledge through independent reading and research. LO 3.1 and 3.2. For assessment you will develop a portfolio, with a reflective account, containing work based tasks and exercises that have the potential to demonstrate all the. LO 1.1, 1.2, 2.1, 2.2, 2.3, 2.4, 3.1, 3.2,. Feedback will be provided on an ongoing basis throughout the workshops and through formative and summative assessment of portfolio tasks. Some of the tutorial sessions will be online.

Mode of Assessment

Type	Method	Description	Length	Weighting	Final Assess'
Summative	Presentation	Presentation on an agreed aspect of business and management	15 minutes	15%	No
Summative	Examination - closed book	Closed Book Examination	1 hour	50%	Yes
Summative	Coursework	Company visit report, CV and covering letter	-1000 words	20%	No
Summative	Coursework	Reflective Account		15%	No

Legacy Code (if applicable)

Reading List

To view Reading List, please go to [rebus:list](#).