

Module Details	
Module Title	Advanced Academic Study Skills
Module Code	BIC3014-A
Academic Year	2022/3
Credits	10
School	UoB International College
FHEQ Level	RQF Level 3

Contact Hours	
Type	Hours
Directed Study	50
Lectures	50

Availability	
Occurrence	Location / Period
BDA	University of Bradford / Non-Standard Academic Year
BDA	University of Bradford / Semester 3

Module Aims
This module will develop your reading, writing and oral communication skills to the required standard to enable you to cope more confidently with university study. It will provide you with the reading skills to understand a variety of academic and other texts, and to deal with a multiplicity of tasks from multiple-choice to comprehension of charts. It will also provide you with relevant writing skills, such as essay-writing and report writing. The module also considers academic discourse and the importance of team working.

Outline Syllabus

Academic conventions and integrity ? in UK HE, in different disciplines (e.g. referencing styles).

Reading Strategies - Text organisation; understanding the overall meaning using a dictionary; effectively understanding a detailed academic argument; reading statistical content; text mapping and note-taking.

Reading academic texts; reading for assignments; key elements in reading comprehension.

Note-Taking and academic writing; paraphrasing and summarising; referencing and bibliographies; complex texts.

Academic discourse; discussing advantages/disadvantages and making recommendations; expressing agreement/disagreement; seminar skills; team-working ? how it works best and its pitfalls; individual and group presentations.

Academic writing; writing introductions and conclusions; error analysis; editing and drafting; proofreading.

Examination technique; review and revision strategies; understanding the question and remaining relevant; time management; short answer and multiple-choice questions; preparing for and submitting coursework; enhancement with IT skills.

Learning Outcomes

Outcome Number	Description
1	Demonstrate appropriate reading strategies for long and complex texts.
2	Show the ability to take effective notes, to paraphrase and summarise.
3	Write appropriately in context.
4	Demonstrate planning and team-working skills in undertaking a group project.
5	Show a sound knowledge of good revision and examination techniques.

Learning, Teaching and Assessment Strategy

Delivery is in small classes (max 18 students) with a strong focus on interactivity between staff and student and within the group. This interactivity involves pair and group work and is enhanced by the use of VLE technology.

Initially tutors focus on delivery to the whole class. As soon as practicable, however, students move promptly to engaging in their discussions in groups and with the tutor increasingly becoming a facilitator and guide for the students. How effectively students have been able to develop into independent learners as they develop and deploy their communication skills in relation to set tasks.

Summative assessment is achieved through the submission of a test covering the theoretical aspects of the module and secondly a coursework task in which a group task takes place as an exercise involving material provided.

Summative assessment is supplemented by a range of shorter-term preparatory exercises. These do not contribute to the final course assessment but are used to provide detailed feedback to assist the students to prepare for the tasks which will contribute to the summative assessment.

Student progress is closely monitored by both subject staff and each student?s personal tutor. Tutors hold one to one sessions with students during which they are encouraged to reflect on their own progress in meeting the objectives of the course. Out of this monitoring comes the provision, as necessary, of learner support in specific, identified weaker areas or where students are making limited, unsatisfactory progress.

Mode of Assessment			
Type	Method	Description	Weighting
Summative	Classroom test	Interim test on the more theoretical points taught in the module, testing (1.5 Hrs)	40%
Summative	Presentation	Undertake a group task involving planning, implementation and reporting orally (15 mins)	30%
Summative	Coursework - Written	Individual report on a group task involving planning, implementation and reporting in writing (1500 words)	30%

Reading List
To access the reading list for this module, please visit https://bradford.rl.talis.com/index.html

Please note:

This module descriptor has been published in advance of the academic year to which it applies. Every effort has been made to ensure that the information is accurate at the time of publication, but minor changes may occur given the interval between publishing and commencement of teaching. Upon commencement of the module, students will receive a handbook with further detail about the module and any changes will be discussed and/or communicated at this point.

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