

Module Details	
Module Title	Academic Skills and Professional Development
Module Code	CLS4012-C
Academic Year	2022/3
Credits	30
School	School of Pharmacy and Medical Sciences
FHEQ Level	FHEQ Level 4

Contact Hours	
Type	Hours
Directed Study	230
Project Supervision	15
Lectures	3
Tutorials	8
Practical Classes or Workshops	44

Availability	
Occurrence	Location / Period
BDA	University of Bradford / Academic Year

Module Aims
To develop and consolidate skills required for succesful learning, effective communication, teamwork and to prepare students for further study, lifelong learning, and employment.

Outline Syllabus
Principles of learning and study skills: Introduction to course and personal academic tutors; Lifelong learning: Reflective practice and critical reasoning; Use of Personal Development Portfolio; Managing and understanding information: Communication Skills: Principles of verbal and non-verbal communication, factors affecting effective and cross-cultural communication, presentation skills, lay and professional audiences; Professionalism; Academic skills including writing, literature searching and maths for biology and chemistry.

Learning Outcomes	
Outcome Number	Description
1	Apply mathematical principles required for biology and chemistry.
2	Identify personal learning needs and use action planning to develop skills.
3	Apply academic skills in areas of communication, literacy, mathematics and information technology to academic assignments.
4	Describe the importance of professionalism and conduct oneself in a professional manner.
5	Understand plagiarism and poor academic practice.

Learning, Teaching and Assessment Strategy
Students will attend lectures and a series of workshops in academic skills including finding information; referencing; reading; writing essays and lab reports; presenting data; and maths for chemistry and biology. There will be input from both the library and the academic skills unit. Each academic skill area will have an associated worksheet(s) or activity that students can use to self-assess. This will inform their development and action planning and can be used to develop skills to increase performance in assignments in other modules. Self-assessment and student development will be facilitated via regular meetings with personal academic tutors, either in groups or independantly. Additionally, students will take part in a group activity to organise a canference in a health-related discipline. They will have supervised project meetings addressing aspects of conference organisation, including budgeting, invited-speakers, choosing a venue and time-management. There are three summative assessment methods: The first will be via Maths Quizzes that underpin subjects relevant to Clinical Sciences in other modules. These will be ongoing assessments throughout the yeer. Practice questions wil be provided prior to the quizzes. The second assessment is a development portfolio. Feedback on the portfolio will be provided by personal tutors throughout the year, with optional attendance and feedback requests during drop-in sessions. Students will complete the Academic Integrity Induction and MUST PASS this assessment in order to pass the module.

Mode of Assessment			
Type	Method	Description	Weighting
Summative	Coursework - Written	Development portfolio (supplementary assessment: completion of failed elements plus reflection)	70%
Summative	Computer-based assessment	Ongoing maths quizzes (supplementary assessment: a single quiz combining different maths elements)	30%
Summative	Computer-based assessment	Completion of Academic Integrity Induction (Students MUST PASS this assessment to pass the module)	0%
Formative	Coursework - Written	Development Portfolio - Formative assessment will be via continued feedback throughout the year by personal tutors on portfolio work (including one personal tutor per semester dedicated to this), combined with optional attendance and feedback requests during drop-in sessions. (LOs 2, 3, 4)	N/A
Formative	Computer-based assessment	Ongoing maths questions delivered via Canvas.	N/A

Reading List
To access the reading list for this module, please visit https://bradford.rl.talis.com/index.html

Please note:

This module descriptor has been published in advance of the academic year to which it applies. Every effort has been made to ensure that the information is accurate at the time of publication, but minor changes may occur given the interval between publishing and commencement of teaching. Upon commencement of the module, students will receive a handbook with further detail about the module and any changes will be discussed and/or communicated at this point.

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