

Programme Specification

Programme title: MSc Health and Social Care Management

Academic Year:	2019-20
Degree Awarding Body:	University of Bradford
Partner(s), delivery organisation or support provider (if appropriate):	
Final and interim award(s):	[Framework for Higher Education Qualifications (FHEQ) level 7] MSc Postgraduate Diploma Postgraduate Certificate
Programme accredited by (if appropriate):	N/A
Programme duration:	Part-time 3 years
QAA Subject benchmark statement(s):	Master's Degrees in Business and Management
Date last confirmed and/or minor modification approved by Faculty Board	April 2019

Please note: This programme specification has been published in advance of the academic year to which it applies. Every effort has been made to ensure that the information is accurate at the time of publication, but changes may occur given the interval between publishing and commencement of teaching. Any change which impacts the terms and conditions of an applicant's offer will be communicated to them. Upon commencement of the programme, students will receive further detail about their course and any minor changes will be discussed and/or communicated at this point.

Introduction

The Programme is designed to meet the needs of existing or aspiring managers in a wide variety of health or social care organisations (including the voluntary or independent sector) who wish to develop strategic management skills. Participants come from a wide range of organisations and backgrounds and this facilitates learning with and from other managers. The content allows students to explore a number of management areas depending on their development needs and role in the organisation. Students may be a first line manager such as a team leader or may be in a more senior role but may not previously have undertaken a formal management development programme. The programme equips students to manage effectively within their organisation and offers students the opportunity to further their career in a management field.

The applied nature of the programme provides flexible opportunities to integrate theoretical learning with application to the students management practice, developing their skills and knowledge in order to add value within their organisation in today's rapidly changing environment.

Students will have the opportunity to select from a number of modules in order to develop their skills, knowledge and critical understanding of managing effectively in their organisation. Students will critically evaluate strategic and operational approaches to management and reflect critically on management practice within their organisation. Students will be able to directly apply their learning to the current and any future roles. All modules can be selected for study as standalone modules if students do not wish to complete the whole programme. The programme aligns with the principles within the University's curriculum framework, and also with the [Healthcare Leadership Model](#).

Entry to the programme is in September of each academic year. The programme is delivered by blended learning with four one-day workshops for each module where students can learn with and from other managers. This approach aims to fit with increasingly busy working lives of managers in health and social care sectors. The Management Project begins with a 3 day preparation workshop after which students will work closely with their individual allocated supervisor.

The programme team are highly experienced in delivering management development and have a background of publications and research. In addition a number of the team are qualified coaches, are qualified to run development and assessment centres and have experience of using a range of psychometric tools.

Programme Aim for Postgraduate Certificate and Diploma

The programme is intended to:

- A1 Develop the skills knowledge and critical understanding of managing effectively in your organisation.
- A2 To provide opportunities for inter-professional and inter-organisational shared learning

Programme Learning Outcomes

To be eligible for the award of Postgraduate Certificate and Diploma at FHEQ level 7, students will be able to:

- LO1 Critically evaluate the evidence base of strategic and operational management.
- LO2 Critically analyse health and social care organisations and their relationship with the wider environment.
- LO3 Critically analyse own skills in specific areas of health and social care management to inform current or future role.
- LO4 Reflect critically on management practice within their organisation and apply their learning to enhance performance.
- LO5 Communicate effectively on complex issues.
- LO6 Demonstrate analytical and problem solving skills.

Programme Aim for Award of Degree of Master

A3 Develop internal consultancy, project and management research skills by giving students the opportunity to undertake a substantial work based management project.

Additionally to be eligible for the award of Degree of Master at FHEQ level 7, students will be able to:

LO7 Critically analyse approaches to management research

LO8 Critically analyse research that is available in their area of study.

LO9 Demonstrate independent study and the application of management research skills as evidenced by the planning, execution and evaluation of a management project.

LO10 Reflect on the process of undertaking the project and identify what has been learned

Curriculum

Postgraduate Certificate and Diploma curriculum map.

FHEQ Level	Module Title	Type (Core/ Option/ Elective)	Credits	Semester	Module Code
7	Managing Change [#]	option	30	1 or 2	LEM7004-C
7	Strategy, Policy and Organisations	Option	30	1	LEM7005-C
7	Managing Self and Others [#]	Option	30	1	LEM7014-C
7	Managing in your Organisation [#]	Option	30	1	LEM7015-C
7	Project Management [#]	option	30	1 or 2	LEM7016-C
7	Quality and Service Improvement [#]	option	30	1 or 2	LEM7017-C
7	Strategic Business & Service Planning [#]	option	30	1	LEM7018-C
7	Human Resource Management	option	30	2	LEM7023-C
7	*Independent Study	option	10	1 or 2	HES7001-A
7	*Independent Study	option	20	1 or 2	HES7003-B

Not running in 2019-20

*The Independent Study modules are only used where students are importing relevant credit which is not in multiples of 30 credits.

Students will be eligible to exit with the award of Postgraduate Certificate if they have successfully completed at least 60 credits and achieved learning outcomes 1, 3, 5-6.

Students will be eligible to exit with the award of Postgraduate Diploma if they have successfully completed at least 120 credits and achieved learning outcomes 1-6.

Degree of Master curriculum map

FHEQ Level	Module Title	Type (Core/ Option/ Elective)	Credits	Semester	Module Code
7	Management Project	core	60	1 or 2	LEM7006-E

Students will be eligible to exit with the award of Degree of Master if they have successfully completed 180 credits and achieved learning outcomes 1-10.

The curriculum may change, subject to the University's programme approval, monitoring and review procedures.

Learning and Teaching Strategy

The learning and assessment strategies are designed to allow students to achieve the programme learning outcomes (LO1-10). For the Postgraduate Diploma, students will select four modules of their choice to enable them to tailor the programme to their personal and professional development needs. For each of these modules, students will attend two two-day workshops. The teaching in all modules aims to integrate theory and application of knowledge to enable students to develop their effectiveness as a manager.

Learning outcomes LO1-2 and LO7-8 are developed through a series of contextualising lectures that cover key topics. Workshops and group tutorials provide the opportunity to discuss and analyse a range of theories and plan the application of these to develop their knowledge and enhance their skills in practice (LO1-8). Learning outcomes LO1-9 will also be addressed using directed study to enable students to develop and expand their knowledge and analytical skills by undertaking guided reading and by preparing for presentations and discussions in the workshops. Support from the module leaders will be available which students can access face to face, via the phone, by email, using an instant messenger or Skype.

The virtual learning environment (VLE) is used extensively to complement the other learning and teaching methods used within the programme and to support and direct students in their studies. . The VLE will include material developed for the programme, relevant web sites and a range of on-line resources such as audio files (LO1-3, LO7-9). The VLE will also enable students to access other relevant and contemporary materials and participate in interactive on-line discussions and

activities (LO1-8). Students will be expected to use the VLE facility and support will be available to help students do this.

The Management Project which students will undertake for the Master's stage of the programme allows students to select a challenging work-based issue or opportunity relevant to their role (LO1-10). Students will attend a three day project preparation workshop which will introduce them to alternative methods which may be used when carrying out their project and will prepare students to undertake the project. Students will be able to present a proposal for their study and receive feedback to help further develop their study. Following the workshop, Students will receive individual support from their personal supervisor for the duration of the project.

Assessment Strategy

All assessments are of an applied nature where students will be able to contextualise their assessments to areas of current relevance to their practice or identified development needs. Learning outcomes (LO 1-10) are assessed through written assignments, a presentation and the project.

Assessment Regulations

This Programme conforms to the standard University Assessment Regulations which are available at the link below

<http://www.bradford.ac.uk/aqpo/ordinances-and-regulations/>

However, there is 1 exception to these regulations as listed below:

1. If the overall mark for any module is below 40%, students will have an automatic opportunity to undertake a second attempt at any assessments or components of assessment which have been failed. A date will be given to students by when they will need to submit their second attempt. Students will not need to wait until their marks have been presented at a Board of Examiners.

Admission Requirements

The University welcomes applications from all potential students and most important in the decision to offer a place is our assessment of a candidate's potential to benefit from their studies and of their ability to succeed on this particular programme. Consideration of applications will be based on a combination of formal academic qualifications and other relevant experience.

Applications are welcome from students with non-standard qualifications or mature students (those over 21 years of age on entry) with significant relevant experience

Recognition of Prior Learning

If applicants have prior certificated learning or professional experience which may be equivalent to parts of this programme, the University has procedures to evaluate and recognise this learning in order to provide applicants with exemptions from specified modules or parts of the programme.

Minor Modification Schedule

Version Number	Brief description of Modification	Date of Approval (Faculty Board)
2	Minor programme amendment to include an additional optional module (LEM7014-C, LEM7015-C, LEM7023-C)	April 2019